

**TOWN OF LA POINTE
REGULAR TOWN BOARD MEETING
TUESDAY, NOVEMBER 26, 2013
5:30PM AT TOWN HALL
Approved Minutes (12-10-13)**

Called to order at 5:34 PM

Present: Jim Patterson, Greg Nelson, Marty Curry

Absent: Nick Nelson, Ham Ross

Staff present: Pete Clark, Lisa Potswald, Michael Dalzell

Public Present: None

I. Public Comment A*: None

II. Town Administrator's Report: Presented by Administrator Pete Clark. All items to be discussed as agenda items. Unanimous Consent to place 11-26-13 Report on file.

III. Public Works

A. Roads

1. Foreman Retirement: A Posting for the Foreman position has been prepared for review by the Town Board. Town Board is worried about the application due date and the anticipated start date, as they are hoping to have some overlap with the current Town Foreman. The Application due date changed to December 20, 2013 and the preferred start date changed to January 1, 2014. This way it can be discussed at the second Regular Town Board Meeting in December. Posting to be local as well as regional.

2. County Gravel: The Town received a letter from Emmer Shields dated November 20, 2013 discussing the piles currently stored at the airport that includes estimated quantities and amounts. Foreman Keith Sowl also wrote a memo with his ideas for purchasing the gravel. Administrator Clark contacted the Wisconsin Towns Association about the issue, and in general, his statement is that the Town not be involved in the gravel business (especially selling the material off to private individuals or businesses). At the moment, the Town is still interested in purchasing the gravel, but concerned with the amount needed to be paid and how to budget for it. Chairman G. Nelson would like something prepared and ready for the Townspeople for Monday's Budget Public Hearing and Meetings.

B. Parks: Nothing at this time.

C. Airport

1. Airport Manager's Report & Checklist: Airport lighting project complete except for the new generator and some final grading near the building. M. Dalzell gave the Town Board a head's up that Gene may recommend getting a larger propane tank for the new generator. Town Board discussed the use of the airport for grazing cattle. Once safety zones are taken into consideration, there isn't much space left, and it is consensus that this not be done. Airport Managers Report dated November 26, 2013 placed on file by Unanimous Consent.

2. Hangar #14 Lease for Ted Fritsche/W-T Partnership: No increases or changes, just a renewal. Motion to approve Hangar #14 Lease for Ted Fritsche/W-T Partnership. MC/ JP 3A Motion Carried.

3. Airport Renewal Policy: Liability Insurance, no changes from last year. Motion to approve Airport Liability Renewal Policy as proposed by Julie Meyer of Horton Group. JP/ MC 3A Motion Carried.

IV. Committees

A. Zoning

1. Joint TB/TPC meeting December 4, 2013 at 3:30: report on Comprehensive Plan Survey: Zoning Administrator informed the Town Board of the meeting with the consultant to report the findings of the surveys. Lisa Potswald will also prepare a report.

2. Zoning Fees: Recommendation from the TPC to the Town Board for an increase in fees for Principle Dwelling Short Term Rental, Accessory Dwelling Short Term Rental, Tourist Room and Boarding/ Rooming Housing Lodging permit fees from \$100 to \$110. The fees have not increased since 2005, and it gives the Zoning and Town Plan Commission an extra \$1400 in revenue. Motion to approve the adoption of Schedule of Zoning Permit Fees as recommended by the TPC. MC/ JP 3A Motion Carried.

B. Community Awards Committee

1. Appointments to the Community Awards Committee: One person signed up, Suellen Soucek. Motion to appoint Suellen Soucek to the Community Awards Committee MC/ JP 3A Motion Carried. Posting/ sign-up sheets stay up in hopes of two more signatures.

V. Town Hall Administration

A. Administrative Assistant's Report: Motion to approve Administrative Assistant's Report for November 2013 as submitted JP/ MC 3A Motion Carried.

B. 2013-2014 Winter Transportation Agreement with Windsled Transportation Inc./ Madeline Island Transportation, LLC: Same agreements as last year. Motion to approve Winter Transportation Agreement with Windsled Transportation Inc./ Madeline Island Transportation, LLC renewal for 2013-2014 season. JP/ MC 3A Motion Carried.

C. 2013-2014 Ice Rescue Memorandum of Understanding: Motion to approve as submitted. JP/ MC 3A Motion Carried.

D. MIFL Dock Lease: Administrator Clark has discussed with Gary Russel, and will prepare the new lease/ agreement. Discussion included the 15 year term for the agreement, placing new signs for 'no swimming' and 'no mooring', providing a shelter at the end of the dock, and contributions to lighting and electrical. Discussion also included the possibility of the Ferry Line getting a new winter boat, but it is still premature and still years out.

E. Fee Schedule for 2014-2015: The new/ updated fee schedule for 2014- 2015 includes raised fees in almost all areas. Points of interest: no increase in regular household garbage at the Recovery Center, and J. Patterson did not like the \$11.00 increase (was \$16, new proposal \$27) for Renewal non-motorized vehicle permit and brought it down to \$20, an increase of only \$4.00. Motion to approve the Schedule of Fees for 2014 – 2015 with the one change JP/ MC 3A Motion Carried.

F. State of Wisconsin purchase of privately owned land for Big Bay State Park: More of an informational agenda item.

G. Reschedule Regular Town Board Meeting 12/24/13: Rescheduled for Thursday, December 26, 2013 at 5:30 pm.

VI. Vouchers: Motion to approve vouchers in the amount of \$135,043.07. JP/MC 3A Motion Carried. *Clerk's Note: the actual amount of vouchers should have been \$137,067.07. This is an increase of \$24.00 due to Fauerbach & Martell voucher listed as \$1,654.07 instead of the correct \$1,678.07.*

VII. Minutes

A. Special Town Board Meeting November 11, 2013: Motion to approve 11-11-13 Minutes as submitted MC/ JP 3A Motion Carried.

B. Regular Town Board Meeting November 12, 2013: Motion to approve 11-12-13 Minutes as amended (one change in wording of J. Patterson's thoughts on the Zoning Ordinance Text Changes) MC/ JP 3A Motion Carried.

C. Special Town Board Meeting November 13, 2013: Motion to approve 11-13-13 Minutes as submitted MC/ JP 2A 1 Abstain (G. Nelson) Motion Carried.

VIII. Emergency Services

A. Ambulance Service

1. Ambulance Director's Report: None available at this time.

B. Emergency Management Plan

1. Revision to Emergency Management Plan: Informational item. The final emergency management plan will be available later in 2014. M. Curry included that he would like to be an active participant in a 'dress rehearsal' of emergency management when the time arises.

2. Appointment of Town Emergency Manager: This is a statutory requirement, and Burke Henry recommends the Town Administrator to the position. Motion to appoint the Town Administrator as the Town Emergency Manager. JP/ MC 3A Motion Carried.

IX. Library

A. Library Board Minutes: October 10, 2013: Motion to approve minutes for 10-10-13. JP/ MC 3A Motion Carried.

X. Public Comment B:** None

XI. New Agenda Items for Future Meetings

A. Madeline Island Ferry Line Dock Lease

B. County Gravel Purchase

C. Itemized expenditure report on Room tax from MI Chamber of Commerce

XII. Adjourn at 6:43pm (MC/JP 3A Motion Carried)

*This portion of public comment is restricted to one minute in length. For those wishing to speak for longer than one minute, that item appears later in the agenda.

**Public Comment which is longer than one minute.

Submitted by Micaela Montagne, Town Clerk

Approved as submitted 12-10-13 Micaela Montagne, Town Clerk